

**Meeting Minutes of the
Engineer Professional Advisory Committee
Thursday, September 27, 2007**

The Engineer Professional Advisory Committee (EPAC) welcomes your input and participation. Meetings are open to all Public Health Service Engineers and Architects. Please contact EPAC Recorder, LT Jennifer L. Caparoso, at ajx1@cdc.gov or 404-639-3081 for phone and net conference access information.

I. CALL TO ORDER

CDR Ausdemore called the meeting to order at approximately 1:32 PM EDT. Attendance was taken and a quorum of EPAC members was present.

II. APPROVAL OF MINUTES

CDR Ausdemore stated that minutes for meetings will remain open until the end of the following month. Please submit your comments. At the end of that month, the minutes will be considered finalized.

III. ANNOUNCEMENTS

A. Office of the Chief Engineer (OCE): RADM Rick Barror reported the following:

- Leadership Development Seminar.
 - Very pleased with attendance and everything about it.
 - Commend CDR Hilda Scharen and subcommittee for outstanding seminar.
 - Great idea to open up to other categories. One of benefits of doing that is other categories were able to learn about engineers. We tend to know a lot that goes on in other categories, but they are not quite sure what engineers do. Very useful and beneficial for our category.
 - Already talk about doing one next year. One person suggested the West Coast, possibly Seattle.
 - Need volunteer to set-up and plan for next year.
- COA Category Day and SAME Conference.
 - COA in Tucson, AZ in June.
 - SAME in Minneapolis, MN next May.
 - Need volunteers and speakers. Lots of work to be done.
- Flag officers.
 - New list of flag officers was released.
 - CAPT Ron Ferguson will be promoted to RADM on 01 October—
Congratulations!
- COMFORT and PELELIU.
 - Number of engineers participated in COMFORT and PELELIU missions and in support of missions.
 - Advance teams went out to locations ahead of PELELIU for advance planning.

- Would like these engineers to make presentations at upcoming meetings next year and write articles for quarterly Engineer Newsletter.
- Officer Counseling.
 - Chief Professional Officers (CPOs) are charged with counseling officers in bottom quartile of temporary grade promotion list for respective grade.
 - Lots of work into preparing. Just started. First time. Do not really know how it was supposed to go.
 - Have counselors lined up. Ten senior officers volunteered to counsel approximately 30 officers. Three officers per counselor. Work is going on now.
- Readiness.
 - Sunday is last day of quarter. Snapshot taken for basic-qualified status.
 - Also, date OMB uses to measure progress of Corps. One day a year, last day of fiscal year.
 - September 23 check: 81.8% overall. Engineers at 87%. Doing quite well. Above 80% (what we have to be). Could be better. Number of engineer officers missing one thing—PPD or BLS expired. Should be able to take care of by weekend.
- Farewell for RADM Moritsugu.
 - Bid farewell at last SG-PAC meeting.
 - Effective midnight on Sunday night, retiring after 37 years of active duty. Was COSTEP. In Corps since late 60's.
 - Very reflective of entire career. Did say that after 37 years, you can not just walk away.
 - Will hear more from him. Ceremony in Humphrey Building tomorrow. Next Thursday, COF hosting reception for him.
- PHS Engineer Award Nominations.
 - Next request for nominations for various engineering awards: Agency and PHS Engineer of Year and Engineer Responder of Year.
 - Please get word out to agency, so can get lots of nominations. Lots of deserving engineers. Shame—even though they are deserving, we do not seem to get nominations. Not reflective of them—reflective of management above them failing to nominate for awards. Let management know these awards are available for nomination.
- SAME-one year membership.
 - Offer by SAME for one year membership for all new engineer officers and civil service engineers and architects.
 - Get word out there. Have not received a lot of requests for that offer. Surprised. Know have at least twenty or more officers that qualify. As well as many civil service.
- Engineer Regalement.
 - For civil service and commissioned officers.
 - Friday, October 12 in Rockville.
 - Happy Hour after work. Around 5:00 pm on Friday afternoon.
 - More details to be announced.

B. EPAC Chair: CDR Dave Ausdemore reported the following:

- Humanitarian missions.
 - Had quite a few engineers participate in humanitarian missions. One thing worthwhile for group to do specifically for Emergency Preparedness and Career Development subcommittee to have electronic presentations.
 - Hour of storytelling and picture-sharing, sharing what took place during those missions for the rest of us, so we can see some of great things going on.
 - Worthwhile doing before Thanksgiving timeframe while still fresh in everyone's mind.
 - Will work with CDRs Beck and Neurath to make happen.
- Uniform policy.
 - Received comments from other PAC chairs about concern with getting rid of salt-and-pepper uniform.
 - Elimination of this uniform is putting void in choices of uniforms. Occasions when khaki is not proper and service dress is overkill. Needs to be uniform in-between.
 - Gathered feedback from EPAC members on salt-and-pepper uniform elimination.

IV. OLD BUSINESS

A. Commissioned Corps Transformation: CDR Ausdemore reported the following:

- eCAD. Implemented soon. Maybe on-line in December.
- Discussion with US Coast Guard to utilize some of their systems to carry out Commissioned Corps functions that deal with personnel system.
- RADM Sam Shekar is New Transformation Leader. Currently at NIH. Will transfer over to take over Transformation activities. He is a physician.

V. NEW BUSINESS

A. EPAC Membership: CDR Sue Neurath reported the following:

- EPAC Membership Nomination Package Overview.
 - Number of EPAC vacancies = 7
 - 2 Resignations
 - 3 Completion of Two Terms
 - 2 Completion of One Term
 - Number of 2nd Term Nominees = 2
 - Number of 1st Term Nominees = 16
 - The following table shows number of 1st Term openings and nominees.

Agency	Openings	Applications
CDC	1	3
FDA		3
HRSA	1	
IHS		9
NIH	3	1

- Selection Rationale. Nominees were all highly qualified and selection process was very difficult. The following items were considered in the selection process:
 - Select one CDC nominee to fill the one CDC vacancy.
 - Select the one NIH nominee to fill one of the three NIH vacancies.
 - Select at least one FDA and IHS nominee to fill the remaining three vacancies.
 - Select at least one or two junior level engineers.
 - Select at least one civil service engineer.
 - Consider only nominees with agency concurrence.
 - Consider previous service to EPAC subcommittee or project.
 - Consider nominees' desires and capabilities, based on nomination package, to lead EPAC subcommittees with current or foreseen leadership openings.
- Nominees Recommended for EPAC Membership:

First	Last	CS/CO	Agency	Duty Station	Grade
Returning Members					
Hilda	Scharen-Guivel	CO	At Large (FDA)	Rockville, MD	LCDR
John	Longstaff	CO	IHS	Rockville, MD	CDR
New Members					
Charles	Hayden	CO	CDC (NIOSH)	Cincinnati, OH	CDR
James	Simpson	CO	FDA	Gaithersburg, MD	CDR
Roger	Dahozy	CO	IHS	Fort Defiance, AZ	LT
Michael	MarcAurele	CO	IHS	Anchorage, AK	LCDR
Matthew	Nawn	CS	NIH	Bethesda, MD	CS

- All nominees were approved by EPAC.
- Membership is not official until signed off by acting Surgeon General.

VI. SUBCOMMITTEE REPORTS

A. Awards: CDR John Longstaff reported the following:

- Seeking Nominations for:
 - USPHS Engineer of Year
 - Application on website
 - Due to CDR Longstaff by October 17
 - NSPE Federal Engineer of Year
 - Due October 31
 - If applying for USPHS Engineer of Year, please apply for NSPE award as well.
 - Engineer Responder of Year
 - Due November 15
 - Application on website

B. Building Design and Construction: CDR Jamie Natour reported the following:

- Last meeting was September 11. Next meeting is Tuesday, October 9 at 2:00 pm EDT.

- Discussed ongoing NIH facilities assessment. Project will highlight deficiencies in mechanical and electrical systems and will identify structural defects.
- Re-emphasized benefits of Whole Building Design Guide, goal of which is to create a successful high-performance building. NIH is participating agency from HHS. Some factors that encompass Whole Building Design concept include: accessibility, sustainability, system performance, cost effectiveness, and safety.

C. Career Development: CDR Neurath reported the following:

- Last meeting was September 17. Next meeting is Monday, October 15 at 3:30 pm EDT.
- Welcome Package.
 - Discussed content of Pharmacist PAC Welcome Package. Appears that majority of specific information is similar to that presented in EPAC Welcome Package. Pharmacist version though does contain some additional and important overview information.
 - Suggested that an Intro Page could be added, possibly under RADM Barror's signature that provides a little background information about formation of PHS Commissioned Corps and Engineer category, Rights and Privileges, and Core Values. CDR Neurath will work with RADM Barror to draft intro page.
- Engineer Survey. LCDR David Mazorra and CDR Neurath are working on a summary to be shared in Engineer Newsletter.
- Best Practices Teleconference Presentations – Technology. Plans are being made to host first teleconference in November. Presentation will be delivered old fashioned way –distribute number slides prior to meeting and ask speaker to indicate which slide is being addressed.
 - First speaker volunteer is CDR Meredith Bond. Will be discussing air emissions.
- Career Development Conference Calls. Three conference calls are being planned, one for each of the following topics:
 - Promotion Review Process – moving slowly towards finding OCCO Representative.
 - Professional Development Guidance. Suggested that it would be helpful to invite an experienced O-6 from field office who also has knowledge of headquarter operations. It is envisioned that one O-6 would be invited from at least IHS, FDA, and EPA. Potential 'frame work' questions include:
 - What guidance do you most commonly give those asking for professional development guidance?
 - Do you think guidance varies by agency/Op Div?
 - Do you think it is necessary/possible to transfer between agencies?
 - Junior Officer Concerns – RADM Barror has volunteered to field questions from Junior Officers. CDR Mary Dahl is working with RADM Barror.
- Supervisor Guidance. Discussed information from CCMIS guidance manual understanding that goal is to develop a 1-2 page fact sheet to help supervisors understand some of the differences between CO and CS systems. There was much discussion related to the following points:
 - Much of the information presented in manual is out of date and not suitable for developing specific guidance.

- Better information may be under development by other groups, specifically billet system, as a result of Transformation workgroups.
- Though important, this project does not address a need identified in survey – should first accomplish what can to address comments from survey.
- Decided to put this project ‘on hold’ until more information is gathered from Transformation workgroups and other items identified in survey are completed.
- CDR Neurath will ask CAPT Skerda and CAPT Taylor whether training resources’ developed for Officer Basic Course might be helpful for supervisors.
- Training Opportunities. Received 15-20 responses describing advanced training programs used by Engineers. Will collate information into table to share in future Engineer Newsletter. LCDR David Mazorra suggested that intro mention importance that engineers considering any program also consider the program’s accreditation, needs of agency, and how program impacts their own career goals.

D. USPHS Training and Scientific Symposium: CDR Steven Bosiljevac reported the following:

- LCDR Tammy White and LTJG Kurt Kesteloot participated in the PHS-wide Category Day Planning committee meeting on September 26 and prepared this report.
- Symposium will be held week of June 8 at Tucson Convention Center.
- Category Day will either be on Thursday, June 12 or on Tuesday, June 10.
- Overall theme of conference will likely be along lines of “Back to the Basics of Public Health” and will be about both local and global issues.
- Scientific Program Committee will issue call for abstracts in place of previous call for contributed papers sometime around 15th of September (will get clarification if this date is in error and should have been October 15).
- Budget for category day is only \$1000 (last year budget was \$1500). This money can be used to help compensate category day speaker/presenters for things such as transportation, hotel accommodations, and per diem.
- Important deadlines for Symposium are finalizing agenda by December 1st and getting all speaker expenses and information to planners by December 15. Agenda spreadsheet looks pretty much same as last year. Need to identify session titles, speakers, session descriptions, and 2-3 objectives for each timeslot. Timeslots are again in 30 minute intervals. Additional information was provided about tips for continuing education credits.
- All category day planners must complete disclosure form.
- Website (<http://www.phscofevents.org/index.cfm>) has links to presentations from last year’s Category Day and also has hotel information for Riverpark Inn Tucson.
- In addition, Engineering Category Day Planning subcommittee is requesting interested engineers participate on subcommittee. Presently determining subcommittee’s meeting schedule. First order of business to address is call for engineers interested in presenting. Along with call will be time frame with which all presenter information will have to be submitted.

E. Emergency Preparedness: CDR Dan Beck reported the following:

- International Deployments.
 - CDRs Neurath and Beck have already had discussions about presentations based on international deployments.
 - Subgroup within Emergency Preparedness subcommittee made up of officers who participated in PELELIU mission that are going to spearhead putting together a set of presentations as well as something that is publishable on the website.
- Transformation-US Coast Guard analysis of IT systems.
 - Full-time liaison to serve as IT liaison between Coast Guard and Commissioned Corps.
 - Any engineer or know of any engineer with expertise in IT analysis or database management, contact CDR Beck or CDR Rick Glaback in OCCO.
- Readiness.
 - September 30 administrative readiness run is days away. Used in data for any administrative purpose that OCCO, OCCFM, or others have for readiness data on officers. Engineers at 87% as of last week's preliminary update which is pretty extraordinary given fact some officers will not update until this weekend. 87% is job well done from engineers.

F. Information: CDR Hilda Scharen-Guivel reported the following:

- Last meeting was September 12. Next meeting is Tuesday, Oct. 16 at 1:00 pm EDT.
- PAC consolidation website meeting-September 13.
 - Participants were CDRs Ausdemore, Scharen, and Ramsey Hawasly.
 - As part of transformation, redesigning Commissioned Corps Web site is being handled by Macro International.
 - Allow each PAC to more easily update, customize, control category's content.
 - Developed design template for PAC Web sites.
 - Next step is to implement design template for PAC Web sites.
 - Macro will work with each individual PAC Web site representative to move all current Web site content into new design that is appropriate.
 - Macro team has created a working prototype of Dental Category Web site at <http://commcorpspro-dev.shs.net>.
 - Current site is <http://www.phs-dental.org/depac/newfile.html>.
- Newsletter Team meeting-September 5.
 - Next issue Engineer Newsletter is due in October.
 - Five members total – formed a working group and assigned roles as follows:

Name	Title
Kevin Milne	Editor
Jennifer Mosser	Editor
Scott Lewis	Liaison/Reporter - FDA
Tom Moeller	Liaison/Reporter – IHS Alaska
Geoffrey Wachs	Liaison/Reporter – IHS, Corps, Junior officers
vacant	NIH
vacant	OCCO

- Any latest and greatest projects and accomplishments? If you have an article to contribute please send to newsletter@usphsengineers.org

G. Leadership Development Seminar: CDR Hilda Scharen-Guivel reported the following:

- Last meeting was August 20. No further meeting scheduled and no future items to report.
- Seminar in Charleston, SC was a success with over 89 attendees.
- Location very desirable and participants found presentations by OSG, COA, and SAME very informative.
- Presentations and scenario outcome summaries have been posted on web at: <http://www.usphsengineers.org/leadership/2007%20Presentations.htm>
- Thank-you letters sent to speakers and signed by Chief Engineer.
- CEUs and group pictures sent to Training Office to issue certificates and copies of group pictures to be sent in October.
- Several tours were planned for attendees and families.
- SAME Charleston Post-great support for on-site logistical issues.
- Subcommittee members received “Thank-you” letters from Chief Engineer.
- Recruiting for next Chair for 2008 Leadership Development Seminar – contact CDR Hilda Scharen at Hilda.Scharen@fda.gov.

H. Mentoring: LCDR Emil Wang was absent.

- No report.

I. Recruiting and Retention: CDR Churci Kardous reported the following:

- Last meeting was September 4. Next meeting is Tuesday, October 2 at 1:00 pm EDT.
- Associate Recruiters: 92 Recruiters.
- Engineering Category Manager Report.
 - 3 CAD in July and 7 in August, 26 so far for year.
 - 42 general duty applications and 3 COSTEP applications in system.
 - New Category Manager: CDR Diane Hanner. Now called Career Assignment Managers. Will oversee three categories (Engineers, HSO, and Veterinarians) instead of one category as in past.
- Website. CDR Kardous and CDR Foy are working to improve and update recruitment content on website.
- Engineer Outreach Proposal.
 - Posted on EPAC Sitescape.
 - Put forth by LCDR Nathan Epling.
 - Idea is to gather engineering expertise and outreach to several non-profit organizations like Peace Corps and Engineers Without Borders.
 - Please review for next meeting. Would like feedback as to whether this is something for subcommittee to pursue.
 - CDR Ausdemore suggested establishing another subcommittee focusing on humanitarian assistance to focus on these type of endeavors.
- EPA intern program meet and greet in Atlanta.
 - Over 40 interns in attendance. Meeting was very successful and CDR Gagliano presented summer interns with information on PHS and career opportunities.
 - Opportunity to conduct similar sessions at Southeast Regional Environmental Health Symposium to be held in November.

- CDR Kardous requested more information from CDR Gagliano to disseminate to other members of EPAC to see if there are similar opportunities at their agencies.
- Job Vacancies database. LT Bush and LT Nickels supplied latest vacancy list. List is currently being circulated to EPAC and through engineering newsletter.
- Soliciting for help to work on updating website, engineering opportunities booklets, and refocus on CS to CC conversion initiative. So far, 1 member has volunteered to offer help.

J. Rules: CDR Neurath reported the following:

- Succession planning for subcommittee chairs.
 - Starting in January 2008, several subcommittee chairs stepping down that know of. May have more volunteers to become subcommittee chairs than know of.
 - If you are EPAC member and interested in taking on chairmanship of subcommittee, send CDR Neurath an email.
 - Work with subcommittee chair who will be stepping down end of this year.
 - Start working on some succession planning so can have a little bit of overlap for 2008.
- Review and revision of by-laws.
 - Have received all but one input from subcommittee chairs about potential modification to by-laws for mission statement and objectives.
 - Ready to submit updated by-laws at next meeting.

VII. ANNOUNCEMENTS

A. OCCO/DCCR Liaison: CDR Diane Hanner submitted the following:

- General Duty Applications: 25
- Call to Active Duty for month of August: 7
- Call to Active Duty for month of September: 2
- Current Status of Category: 398
- Current Status of Corps: 6009
- Largest Agency with Engineering Officers: IHS (243)
- Second Largest Agency with Engineering Officers: FDA (44)
- New category manager is CDR Diane Hanner. Email: diane.hanner@hhs.gov and work phone number: 240-994-6069
- Thanks and sharp salute to former Category Manager – LCDR Rhondalyn Cox (for a job well done!).
- DCCA continues to close files that are one year past date of availability as indicated on PHS-50. Applicants who only complete prescreen questionnaire will be closed.
- Please continue to notify of civil service conversions.
- Transformation: Career and Assignment Managers (CAMs)-three officers were hired in September.
- New call to active duty system (eCAD) is still in development.

B. TISP Liaison: CDR Beck reported the following:

- No report.

C. COA Liaison: CDR Geoffrey Wachs reported the following:

- Commissioned Officers Association (COA) of U.S. Public Health Service is dedicated to improving and protecting public health of United States by addressing unmet health needs and providing support for our members.
- Official PHS Commissioned Officers Association (COA) information
<http://www.coausphs.org>
- Stay informed by reading COA Frontline (September 2007)
<http://www.coausphs.org/docs/Frontline.pdf>
<http://www.coausphs.org/members/membersfrontline.cfm>
- 2008 USPHS Scientific and Training Symposium, Tucson, AZ
<http://www.coausphsconference.org>
<http://www.geocities.com/tucsoncoa>
- Board Meeting Held on 4 August 2007
 - Minutes of meeting pending
- COA Strategic Plan being updated
<http://www.coausphs.org/wwestrategic.cfm>
- RADM Kenneth P. Moritsugu, Acting Surgeon General retirement ceremony, Commissioned Corps Change-of-Command, and farewell reception on Thursday evening, 4 October 2007, at Bethesda (Pooks Hill) Marriott. Registration information will be available on COA and COF websites.
<http://www.surgeongeneral.gov/aboutoffice.html>
<http://www.phscof.org/events.html#retire>
- PHS Commissioned Officers Foundation (COF) for advancement of public health was created to provide support for public health professionals nationwide. Foundation is affiliate of Commissioned Officers Association of U.S. Public Health Service. Official PHS Commissioned Officers Foundation (COF) information:
<http://www.phscof.org>
- FOUNDATIONS of Public Health. Monthly e-newsletter designed to keep you up-to-date on initiatives being undertaken by PHS Commissioned Officers Foundation (COF). <http://www.phscofevents.org/newsletter/index.cfm>

D. SAME Liaison: For CAPT Randy Gardner, CDR Wachs reported the following:

- Society of American Military Engineers (SAME) was formed “in the interest of National Defense... bringing together all phases of U.S. engineering, [in both the] civil sector and military, for the advancement of knowledge...and the rapid mobilization of engineering capabilities.” -The Charter of the Society of American Military Engineers, founded in 1920.
- Society of American Military Engineers (SAME) website
<http://www.same.org/>
- 2008 SAME National Conference in 20-23 MAY 2008 - Minneapolis, MN
<http://www.same-2008.org/>
- 2008 SAME JETC Program Committee
 - Tracks.
 - SAME will be publishing Track Chair names and contact info on conference website, in SAME News and other publications to encourage anyone interested in speaking or moderating to contact appropriate Track Chairs.

- Timeline.
 - 30 Nov 2007– Speakers/moderators identified, invitation letters sent.
 - 8 Jan 2007– Program information (session titles, speakers, possibly brief description) posted on website.
 - Early Jan 2008– Individual registration will open.
 - 30 Mar 2008– Session descriptions and speaker/moderator info to SAME HQ.
 - 11 Apr 2008– Final information for printed program DUE (session descriptions, speaker and moderator names, titles and contact info).
 - 21 Apr 2008– Estimated attendance numbers due to convention center for room sizing and set-up.
 - 19-23 May – SAME 2008 JETC.
- Budget.
 - Any proposed expenses need to be reviewed by committee and approved by SAME Track Chairs. Minneapolis Post have set aside funds to use for speaker travel/per diem/honorariums as needed to bring in right experts; these funds can also be used for other things that add value to program for attendees.
- Keynote.
 - Pending speaker acceptance and confirmation.
- Next Call.
 - Monday, 22 October 2007, 1300 – 1400 (EST).

E. JOAG Liaison: LCDR Jonathan Rash reported the following:

- JOAG regular meeting was held on August 10, 2007 and JOAG voting member planning meeting was held on September 14, 2007. The following summarizes both meetings and other JOAG issues since last report sent on 7/20/07.
- September 30 marks end of JOAG operational year and October 1 marks beginning of new year. Congratulations and many thanks to officers who are rotating off JOAG this year:
 - LCDR Brian Campbell, Pharmacy, PharmPAC Liaison
 - LT Heather Dimeris, Dietician, Welcoming Committee Chair
 - LCDR Jennifer Freed, EHO, JOAG Executive Secretary
 - CDR Jackie Kennedy-Sullivan, Nurse, Awards Committee Chair emeritus
 - LCDR Rona LeBlanc, Scientist, COA Planning Committee Chair
 - LCDR Thomas Pryor, Nurse, JOAG Chair
 - CDR Madelyn Renteria, Nurse, Recruitment and Retention Committee Chair
 - LT Stacey Smith, Pharmacy, Communications and Publications Committee Chair
 - CDR Ernie Sullivent, Medical, JOAG Vice-Chair
 - LCDR Allison Williams, Veterinarian, VetPAC Liaison
- RADM Moritsugu will speak to JOAG one final time before his retirement. The meeting will be held on Friday, September 28 at 1400 EDT. Teleconference line for this meeting is 888-323-9686 and the pass code is 2889710. Junior officers who wish to attend in person can do so in DC at the Humphrey Building, Room 742-G. Officers are encouraged to arrive 15 minutes early, since Acting SG's time is limited, and his appearance should last approximately half an hour.
- JOAG website, along with all PAC websites, should be migrating to HHS within coming months. An announcement will be made when move takes place.

- JOAG leadership is committed to making audio recordings of JOAG meetings available on JOAG website. This is being implemented and first audio files should be available shortly. August 10 meeting was first recorded, though it is not yet (as of 9/20/07) on JOAG website.
- JOAG Awards Committee is finalizing white paper for Surgeon General proposing creation of PHS Outstanding Volunteer Service Medal. This award will in many ways mirror Military OVSM.
- Next regular JOAG meeting: October 12, 2007, 1300-1500 EDT.
 - CALL IN NUMBER: 888-322-1791
 - PASSCODE: 83301

F. ASCE Committee on Critical Infrastructure: LCDR Mat Martinson reported the following:

- No new news to report. For those not on last call, this is some background.
- Formed over two years ago.
- <http://ciasce.asce.org/>
- Development of National Engineering Responder standard – there is need to help define paradigm shift between standard of care required in consulting, design to standards of operational environment.
- LCDR Martinson is member of Committee.

VIII. VACANCIES

IHS District Engineer (O-5) in Redding, CA.

IX. ADJOURNMENT

Any officer that missed the roll call, please submit your contact information to LT Caparoso at ajx1@cdc.gov.

CDR Ausdemore adjourned the meeting at 2:46 PM.

X. EPAC MEETING PARTICIPATION

Participants: (members in bold)

CAPT David Apanian (EPA), CDR David Ausdemore (CDC), CDR Dan Beck (OS), CDR Steven Bosiljevac (NPS), CDR Mary Dahl (IHS), CDR Allen Jarrell (EPA), CDR Churci Kardous (CDC), CDR John Longstaff (IHS), CAPT James H. Ludington (IHS), CDR Jamie Natour (NIH), CDR Sue Neurath (CDC), LT Varsha Savalia (FDA), CDR Hilda Scharen-Guivel (At-large), CDR Adam Scully (At-large), RADM Richard Barror (CPO, ex-officio), LT Jennifer Caparoso (Recorder, ex-officio), CDR Keith Foy (OCE, ex-officio), LCDR Mat Martinson (ASCE, ex-officio), LCDR Jonathan Rash (JOAG, ex-officio), CDR Geoffrey Wachs (COA, ex-officio)

Members Absent:

CAPT Mitch Constant (IHS), LTJG Bradley Cunningham (FDA), CAPT Bradley Harris (NPS), LT Vivian Iskander (IHS), CDR Emil Wang (FDA), Mr. Ramin Zandpour (NIH)

Official Alternates Present:

CAPT Robert Reiss (NPS)

Guests:

CAPT Jose Cuzme (IHS), LCDR Ed Dieser (CDC), LCDR Rob Hemberger (PSC), LT Steve Sauer (IHS)

XI. AUTHORIZATION

I have recorded the above EPAC meeting minutes:

LT Jennifer Caparoso
EPAC, Recorder

Date

I have read the above minutes, which accurately describe this meeting, and on behalf of the EPAC approve their distribution:

CDR David Ausdemore, PE
EPAC, Chair

Date

I authorize distribution of these minutes:

RADM Rick Barror, PE
Chief Engineer, USPHS

Date